



Most Reliable Business Phone Service  
e-Mail: sales@biz-line.ca | Web: biz-line.ca  
Tel: 1 (888) 898-8663 Fax: 1 (866) 899-8663

## LETTER OF AUTHORIZATION FOR PHONE NUMBER PORTING

This letter authorizes T-One Corporation to act on behalf of the undersigned (the "customer") for the purposes of porting the following numbers to such telecom service providers as T-One Corporation shall designate, such that calls to these numbers can be routed on VoIP service provided by T-One Corporation to the customer. T-One Corporation specifically disclaims any ownership rights in these numbers which will remain the property of the customer and may be ported to another telecom service provider at the request of the customer on the sole condition that the customer's account with T-One Corporation is not in arrears. All services provided by T-One Corporation are governed by T-One Corporation standard terms and conditions. This letter supersedes any previous letters of agency or authorization related to this matter.

**Please note:** The name and address provided here must be consistent with what is on your bill from your previous provider or the porting will be rejected.

**FULL NAME OF ACCOUNT HOLDER**

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**SERVICE ADDRESS OF NUMBER TO BE PORTED**

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**CURRENT PHONE SERVICE PROVIDER**

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**PHONE NUMBER(S) TO BE PORTED**

1 \_\_\_\_\_

2 \_\_\_\_\_

3 \_\_\_\_\_

**DATE**

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**SIGNATURE**

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### **IMPORTANT**

Please fill out this form, sign it, scan and then e-mail, fax or upload to Documents at your online T-One profile. Also, please send a copy of recent telephone bill - including all of the pages for the specified number(s) to be ported. **DO NOT CANCEL YOUR TELEPHONE SERVICE.** (Cancelling the phone service on these numbers prior to the completion of the port order will cause the port request to be denied).